**Developing Shared Expectations: Qualifying Exam**

Student Form: To be circulated (with responses) by the student to all committee members **at least one week** before the Qualifying Exam. The goal of your answers is to facilitate a conversation at the Qualifying Exam.

Name:

Please respond to each prompt in a sentence or short paragraph.

1. Communication and Meetings
2. How often would do you think it would be useful for you to meet with your advisor over the next year or two?
3. How often do you think it would be useful for you to meet with individual committee members over the next year or two?
4. Would you prefer to have a standing meeting or check-in time or reach out to your advisor when you require a meeting?
5. What is the best way to reach you? What is a reasonable timeframe in which to expect an email response from you?
6. Projects: Aside from preparing for your comprehensive exams and prospectus, do you have any special projects in which your advisor or committee members could support you? Be as specific as possible. (e.g. “I would like to revise x seminar paper to submit for publication,” “I would like to apply for x fellowship or award,” “I would like to present at x national conference.”)
7. What specific challenges do you anticipate encountering over the next year or two?
8. What can your advisor and committee members do to support you in overcoming these challenges?
9. What are your professional goals after graduate school?

Following the Qualifying Exam, the advisor should collect all forms (from committee members and the student) electronically and circulate them to all committee members and the student.

 Forms must also be submitted to Vickie with the D-1 Form.